

**MINUTES OF MEETING  
OF THE  
BOARD OF DIRECTORS**

**THE STATE OF TEXAS** §  
**COUNTY OF HARRIS** §  
**NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 23** §

The Board of Directors of Northwest Harris County Municipal Utility District No. 23 met in regular session, open to the public, at its regular meeting place outside the boundaries of the District on August 14, 2019; whereupon, the roll was called of the members of the Board of Directors, to-wit:

B.A. Benson	President
Victoria Hawkins	First Vice President
Lenora Flores	Second Vice President
Earlinda Trujillo	Secretary
Dan Young	Assistant Secretary

All members of the Board of Directors were present.

Also present were Chris Richardson, attorney, Stephanie Nagel, legal assistants, of Strawn & Richardson, P.C.; Debbie Arrellano of Bob Leared Interests; Christina Cole of Myrtle Cruz, Inc.; Howard Wilhite of Hays Utility South Corporation; Jon Strange of JNS Engineers, LLC.; Megan Crutcher of Odyssey Engineering Group; Karen Sears of Storm Water Solutions; and Christine Crotwell of Masterson Advisors, LLC.

*WHEREUPON*, evidence was presented that public notice of the meeting was given in compliance with the law, and the President called the meeting to order.

1. The first item to come before the Board was the approval of the minutes of the meeting of July 10, 2019. Following further discussion, it was moved by Director Young and

seconded by Director Flores that the minutes of the meeting of July 10, 2019 be approved, which motion carried unanimously.

2. The Board considered approval of the amendment to the Storm Water Solutions contract. Karen Sears, of Storm Water Solutions, discussed the amendment to the current contract. The Board tabled this item.

3. The Board discussed developing a District website. The Board requested a representative of Off Cinco attend the next meeting. The Board tabled this item.

4. Christina Cole presented the bookkeeper's report with a list of bills for payment and the monthly investment report, a copy of which is attached as Exhibit "A".

Following further discussion, it was moved by Director Trujillo and seconded by Director Young that the bookkeeper's report be accepted as presented, and that checks be issued for the expenses as listed on the attached Exhibit "A", which motion carried unanimously.

5. The Board next discussed its electricity contract. Director Benson stated she would like to hear a presentation from Constellation Energy. Chris Richardson stated Constellation is the electricity provider and Acclaim is the broker that would get bids from the providers. The Board tabled the item and requested that Acclaim Energy attend the next Board meeting.

6. Debbie Arrellano presented the tax assessor-collector's report, a copy of which is attached as Exhibit "B". The report indicated the District has collected 92.21% of its 2018 taxes and 99.49% of its 2017 taxes as of July 31, 2019.

Ms. Arellano informed the Board Champions Creek Apartments has not yet paid its 2018 taxes, but they anticipate payment this week.

Following a review of the report, it was moved by Director Trujillo and seconded by Director Flores that the tax assessor's report for July be approved, and that the checks as listed on said report be approved, which motion carried unanimously.

7. Megan Crutcher presented the Developer's Report for the Board's review, a copy of which is attached as Exhibit "C". She next presented for approval Change Order No. 3 for the water, sewer and drainage in Silver Springs, Section Two.

Ms. Crutcher reported the traffic impact analysis for Silver Springs, Section Three was approved July 17, 2019.

Following further discussion, it was moved by Director Hawkins and seconded by Director Trujillo that the developer's report be approved, and to approve Change Order No. 3, which motion carried unanimously.

8. Howard Wilhite presented the monthly operations report, a copy of which is attached as Exhibit "D". Mr. Wilhite reported there were 1,292 connections in the District, and the District accounted for 92.03% of the water pumped. He informed the Board the sewage treatment plant was compliant with the permit.

Mr. Wilhite stated 183 termination notices were sent and 37 accounts were cut off. Of those, two remain terminated.

Mr. Wilhite informed the Board there will be changes in the Consumer Confidence Report format beginning next year.

Following further discussion, it was moved by Director Trujillo and seconded by Director Young that the operator's report be approved as presented, which motion carried unanimously.

9. The Board next considered approval of the Waiver of Special Tax Appraisals Agreement for Silver Springs, Section Two, a copy of which is attached as Exhibit "E". Mr.

Richardson explained the TCEQ requires an Agreement from the Developer not to take special tax exemptions when the District files its bond application.

Following further discussion, it was moved by Director Hawkins and seconded by Director Trujillo that the Waiver of Special Tax Appraisals Agreement for Silver Springs, Section Two be approved, which motion carried unanimously.

10. Jon Strange presented for approval the Bond Application Report No. 7. Christine Crotwell explained the detention pond was removed so there is a \$1 million decrease in the Cost Summary. Chris Richardson presented several documents for approval including the Application for Approval by Texas Commission on Environmental Quality of Project and Bond Issue in the amount of \$3,690,000. The Board also considered the approval of the Resolution Authorizing Application for Approval of TCEQ of Project and Bond Issue. A motion was made by Director Hawkins, seconded by Director Trujillo and unanimously carried to approve the Resolution Authorizing Application for Approval of Bond Issue by the Texas Commission on Environmental Quality, the Application for Approval by the Texas Commission on Environmental Quality of Project and Bond Issue, and the Certificate As To Financial Feasibility For Bond Application No. 7, copies of which are attached as Exhibits "F", "G" and "H", respectively. The Board authorized the filing of any other necessary documentation for an expedited review of the application.

11. Mr. Strange presented the engineer's report, a copy of which is attached as Exhibit "I". He updated the Board on the status of the Wastewater Treatment Plant 2015 project. He stated the contractor has presented Pay Estimate No. 23 for approximately \$67,153.19 and the District's share is \$20,817.71.

Mr. Strange discussed the Wastewater Collection System. He reviewed the bids for the CIPP lining of the Sanitary Sewer and the coordination of point repairs. He recommended awarding the contract to the low bidder, Insituform Technologies, with a base bid of \$173,864.25

Mr. Strange informed the Board the District received one bid for the televising and cleaning of the Sanitary Sewer 2019-2020 Phase 3. He recommended awarding the contract to CSI Consolidated, LLC with a bid of \$33,714.00.

Mr. Strange presented for approval Pay Estimate No. 4 and Final from W.W. Payton, in the amount of \$164,302.40, for the Motor Control Replacement and additional Booster Pump at Water Plant No. 1. He recommended the Board approve and hold payment.

Mr. Strange next presented for approval Pay Estimate No. 3 and Final from W.W. Payton, in the amount of \$80,840.00, for the generator at Water Plant No. 1. He recommended the Board approve and hold payment.

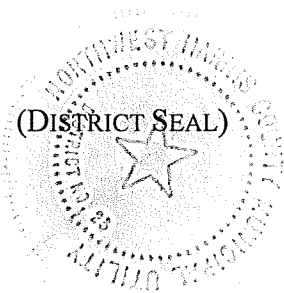
Mr. Strange presented for approval Pay Estimate No. 1 from G&A Boring Direccional LLC in the amount of \$81,000.00 for the 16-inch transmission line to serve Water Plant No. 2 and the 12-inch distribution line. He recommended the Board approve and hold payment.

Following further discussion, it was moved by Director Young and seconded by Director Trujillo to approve the engineer's report, to award the contract for the CIPP lining of the Sanitary Sewer and coordination of point repairs to Insituform Technologies, to award the contract for the televising and cleaning of the Sanitary Sewer 2019-2020 Phase 3 to CSI Consolidated LLC, to approve Pay Estimate No. 4 and Final for the Motor Control Replacement and additional Booster Pump at Water Plant No. 1 and hold payment, to approve Pay Estimate No. 3 and Final for the generator at Water Plant No. 1 and hold payment, and to approve Pay Estimate No. 1 for the 16-inch

transmission water line to serve Water Plant No. 2 and the 12-inch distribution line and hold payment, which motion carried unanimously.

There being no further business, and upon a motion by Director Flores, seconded by Director Trujillo and unanimously carried, the meeting was adjourned.

*PASSED, APPROVED and ADOPTED* this 4th day of September, 2019.



  
Secretary

NW23/2019minutes/2019.08.14