

**MINUTES OF MEETING  
OF THE  
BOARD OF DIRECTORS**

**THE STATE OF TEXAS** §  
**COUNTY OF HARRIS** §  
**NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 23** §

The Board of Directors of Northwest Harris County Municipal Utility District No. 23 met in regular session, open to the public, at its regular meeting place outside the boundaries of the District on January 9, 2019; whereupon, the roll was called of the members of the Board of Directors, to-wit:

B.A. Benson	President
Victoria Hawkins	First Vice President
Lenora Flores	Second Vice President
Earlinda Trujillo	Secretary
Dan Young	Assistant Secretary

All members of the Board of Directors were present.

Also present were Chris Richardson, attorney, and Kristen McGrady, legal assistant, of Strawn & Richardson, P.C.; Michelle Guerrero of Bob Leared Interests; Christina Cole of Myrtle Cruz, Inc.; Don Hays and Howard Wilhite of Hays Utility South Corporation; Jon Strange of JNS Engineers, LLC; and Jennie Trapolino of Academy Development.

*WHEREUPON*, evidence was presented that public notice of the meeting was given in compliance with the law, and the President called the meeting to order.

1. The first item to come before the Board was the approval of the minutes of the meeting of December 12, 2018. The Board tabled this item.

2. Christina Cole presented the bookkeeper's report with a list of bills for payment and the monthly investment report, a copy of which is attached as Exhibit "A".

Following further discussion, it was moved by Director Trujillo and seconded by Director Young that the bookkeeper's report be accepted as presented, and that checks be issued for the expenses as listed on the attached Exhibit "A", which motion carried unanimously.

3. Michelle Guerrero presented the tax assessor-collector's report, a copy of which is attached as Exhibit "B". The report indicated the District has collected 53.312% of its 2018 taxes and 98.927% of its 2017 taxes as of December 31, 2018.

Following a review of the report, it was moved by Director Flores and seconded by Director Trujillo that the tax assessor's report for December be approved, and that the checks as listed on said report be approved, which motion carried unanimously.

4. Chris Richardson presented to the Board a Resolution Authorizing Delinquent Tax Penalty, a copy of which is attached as Exhibit "C". Mr. Richardson explained the Resolution allows the District to begin the collection process on delinquent personal property accounts beginning April 1, and to begin the collection process on delinquent real property accounts beginning July 1. Mr. Richardson stated the tax assessor-collector will mail notice of the penalty to personal property accounts in February, and in May for real property accounts. Following further discussion, it was moved by Director Trujillo and seconded by Director Flores that the Resolution Authorizing Delinquent Tax Penalty be approved, which motion carried unanimously.

5. Jennie Trapolino presented the Developer's Report for the Board's review, a copy of which is attached as Exhibit "D". She discussed the water, sewer and drainage in Silver Springs, Section Two. She stated excavation work is proceeding on the detention pond in Silver Springs, Section Three.

Ms. Trapolino discussed the Richey Road plans. Chris Richardson reported documents were sent to a litigator regarding the right-of-way acquisition.

Jon Strange presented the cost summary for the proposed 2019 Bond Application. The Board requested the value of land for the Richey Road right-of-way be added to the cost summary. He stated there is a 10% contingency included in the cost summary for the right-of-way expenses. Mr. Strange requested approval of the Resolution Requesting Estimate of Value as of January 1, 2019, a copy of which is attached as Exhibit "E".

Following further discussion, it was moved by Director Hawkins and seconded by Director Trujillo that the developer's report be approved, and that the Resolution Requesting Estimate of Value be approved, which motion carried unanimously.

6. Howard Wilhite presented the monthly operations report, a copy of which is attached as Exhibit "F". Mr. Wilhite reported there were 1,288 connections in the District, and the District accounted for 90.11% of the water pumped. Mr. Wilhite noted the surface water usage was 87.31%. He informed the Board the sewage treatment plant was compliant with the permit.

Mr. Wilhite stated 194 termination notices were sent and 30 accounts were cut off. Of those, one remains terminated.

Mr. Wilhite updated the Board on the Wastewater Treatment Plant project. He reported the original pumps for the chlorine tank were not working so the contractor has ordered new pumps. Mr. Wilhite explained they are waiting to receive notice to rehabilitate Pump No. 1, but they have to wait until Pump No. 3 is back online.

Don Hays addressed the Board regarding the sale of Hays Utility South to H<sub>2</sub>O Innovation, USA.

Following further discussion, it was moved by Director Flores and seconded by Director Trujillo that the operator's report be approved as presented, which motion carried unanimously.

7. Jon Strange presented the engineer's report, a copy of which is attached as Exhibit "G".

Mr. Strange discussed the Wastewater Treatment Plant 2015 project. He reported the project is eleven months behind schedule, and the estimated completion date is April 2019.

Mr. Strange next discussed the Wastewater Treatment Plant 2017 project. He stated the bidding is scheduled for July 2019. He added updated information regarding the project will be discussed at the January 14 Joint Committee meeting.

Mr. Strange presented for approval Pay Estimate No. 1 from CSI Consolidated LLC, in the amount of \$16,412.58, for the Phase 2 televising and cleaning of the Wastewater Collection System.

Mr. Strange reported they will advertise for bids for Water Plant No. 2 in the Spring.

Mr. Strange next discussed the Walters Road Improvements. He stated they will work with the attorney regarding ownership of the sheet flow swales. He stated the District has been maintaining the swales, but Harris County believes they own it.

Mr. Strange presented drawings from Harris County concerning the Veterans Memorial Drive improvements.

Mr. Strange next presented a list of projects to be included in the Strategic Plan. The Board stated it will discuss scheduling a special meeting in March.

Mr. Strange discussed the Silver Springs development. He reported construction has commenced on the Storm Sewer to drain into the North Detention Pond. He also reported the attorney is working on obtaining a Deed from Spring ISD for the Water Plant No. 2 site.

Following further discussion, it was moved by Director Young and seconded by Director Trujillo to approve the engineer's report, and to approve Pay Estimate No. 1 for the Phase 2 televising and cleaning of the Wastewater Collection System, which motion carried unanimously.

8. The Board discussed the agreement with Spring ISD for the purchase of the Water Plant No. 2 site, for tap fees and for the capital recovery fee. Mr. Richardson stated the Agreement will be forwarded to Spring ISD and he will inform Spring ISD the District is ready to transfer the Deed.

9. The Board next considered approval of the Storm Water Quality Permit Renewal for the Silver Springs South Detention Pond.

Following further discussion, it was moved by Director Hawkins and seconded by Director Flores that the Storm Water Quality Permit Renewal for the Silver Springs South Detention Pond be approved, which motion carried unanimously.

10. The Board considered authorizing the annual Special Purpose District Public Information Database filing. Mr. Richardson explained recent legislation, SB 625, requires the annual filing. Following further discussion, it was moved by Director Young and seconded by Director Trujillo to authorize the District's annual Special Purpose District Public Information Databases filing, which motion carried unanimously.

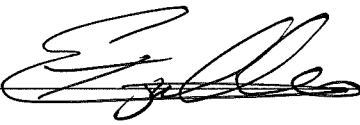
11. The Board discussed its meeting location, and agreed to continue to meet in the attorney's office.

There being no further business, and upon a motion by Director Hawkins, seconded by Director Flores and unanimously carried, the meeting was adjourned.

*PASSED, APPROVED and ADOPTED* this 13th day of February, 2019.



NW23/2019minutes/2019.01.09

  
Secretary